

TEACHING PROFESSIONS



FIRST YEAR PROGRAM INFORMATION

Dress Requirement: UNIFORMS ARE TO BE WORN ALL DAY. The uniform company *CINTAS* sent out letters to students directly for their uniform sizes. These uniform polo shirts and sweatshirts are part of the Teaching Professions student program fees. No payment will be needed at time of ordering.

Prior to the first day of school, students are required to purchase plain khaki pants (no tight pants, jeans, leggings or yoga pants will be permitted) and a pair of plain, closed toed shoes.

Required Documents: First Year Teaching Professions students are required to return the important forms from Ohio Department of Education and Ohio Department of Job and Family Services. **Forms are to be turned in to the instructor by the first week of school.**

- ☐ The "Statement of Nonconviction or Conviction/Rehabilitated Form" from Ohio Department of Education is for the student to complete.
- ☐ The "Employee Medical Statement" from Ohio Department of Education **and** the "Employee Medical Statement for Child Care" from Ohio Department of Job and Family Services is to be completed by your physician prior to the start of school.

Students are also required to schedule their BCI&I and FBI fingerprints, *prior to start of school in order to be admitted into the program.*

- Students need to call the Career Center at (330) 725-8461 (Mrs. Allen at ext. 144) to schedule their fingerprinting appointment beginning August 1, 2025. Fingerprinting will also be available during the evening on August 12 and 13, 2025.
- **Student fees include the cost of the fingerprinting (\$47.25), however, this portion must be paid prior to students being fingerprinted. Payment can be made at the MCCC Central Supply Office on the day of appointment. Fingerprint Fee is non-refundable.**
 - **Students must know their Social Security Number and present a valid driver's license or Ohio State Identification at time of fingerprinting.**

★ Please attend STUDENT ORIENTATION on Tuesday, August 12, 2025 @7:00 pm

2025-2026 FIRST YEAR STUDENT PROGRAM FEES					
PROGRAM	Academic Fees Full Day Student	Student Uniform Cost	BCI&I and FBI Fingerprinting <i>Due by 8/19/25</i>	Books, Dues, Certifications & Class Materials	Total Fees Due
Teaching Professions I	\$50.00	\$150.00	\$47.25	\$96.20	\$343.45
Program Fees are due. Payments can be made at Central Supply (330-725-8461) beginning July 1, 2025. We accept cash, credit card and checks. Payments are accepted throughout the school year with balance due by May 1, 2026.					

If you have any questions, please email the Teaching Professions Instructor, Janice Curtin: Jcurtin@mcjvs.edu. **First day of school is Tuesday, August 19, 2025.**

TEACHING PROFESSIONS



SECOND YEAR PROGRAM INFORMATION



Daily Professional Dress Policy:

Members of our Advisory Committee have recommended that uniforms be worn while in lab. Appearance is important as we have many visitors through MCCC which may be potential future employers. Uniforms are expected to be worn ALL day.

Student Dress Code:

Uniform polo shirts, from previous school year, are to be worn all day. Students are required to purchase plain khaki pants (no tight pants, jeans, leggings or yoga pants will be permitted) and a pair of plain, closed toed shoes.

2025-2026 SECOND YEAR STUDENT PROGRAM FEES				
PROGRAM	Academic Fee Full Day Student	Tools & Misc. Class Materials	Dues & Certifications	Total Fees Due
Teaching Professions II	\$50.00	\$17.54	\$20.00	\$87.54
Program Fees are due. Payments can be made at Central Supply (330-725-8461) beginning July 1, 2025. We accept cash, credit card and checks. Payments are accepted throughout the school year with balance due by May 1, 2026.				

**We look forward to seeing you on the first day of school.
Tuesday, August 19, 2025.**

Please feel free to email Janice Curtin, Teaching Professions Instructor: jcurtin@mcjvs.edu