

BUSINESS & MARKETING TECHNOLOGY



FIRST YEAR PROGRAM INFORMATION

Daily Professional Dress Policy:

In addition to the MCCC general dress code outlined in the Student Handbook, our uniform policy necessitates wearing program shirts Monday through Friday with black/navy/khaki dress slacks. The IT Academy button-down program shirts paired with black slacks/skirts and black dress shoes are to be worn each Wednesday and on other occasions announced by the instructor.

Failure to adhere to the uniform policy will lead to a zero in your daily evaluation. Students who are dismissed from the IT Academy due to inappropriate attire may also receive a zero for activities conducted during the lab period.

BUSINESS & MARKETING TECHNOLOGY UNIFORM ORDERING INFORMATION

BMT Students are to personally order their 7 required uniform items from [USA Custom Apparel, 330-722-0818, 229 Harding Street, \(same parking lot as Medina Bowling Lanes\)](#) between the dates of **Monday, July 21 – August 1, 2025**, in order for uniforms to be completed by the start of school.

REQUIRED BMT LAB UNIFORM: 4 Brilliant Blue Polos, 1 Long-sleeve Button Down, 1 Black ¼ Zip OR V-neck Sweater AND 1 Pullover/Cover/Jacket. Order sheet at USA Custom Apparel.



An IT Academy button-down shirt is included in the Program Fees. Look for a mailing directly from CINTAS (440.238.5565) for the date and time of the summer fitting for this button-down shirt at the Medina County Career Center.

**Important Student Orientation for Business & Marketing Technology I
TUESDAY, AUGUST 12, 2025, AT 7:00 P.M.**

2025-2026 FIRST YEAR STUDENT PROGRAM FEES				
PROGRAM	Academic Fee Full Day Students Only	Dues / Certifications / Class Materials	Uniform Shirts & IT Academy Shirt	Total Fees Due
Business & Marketing Technology I	\$50.00	\$34.00	\$30.00	\$ 114.00
Program Fees are due. Payments can be made at Central Supply (330-725-8461) beginning July 1, 2025. We accept cash, credit card and checks. Payments are accepted throughout the school year with balance due by May 1, 2026.				

Please feel free to email Mrs. Dana Paden with any questions: dpaden@mcjvs.edu

We look forward to seeing you on the first day of school – Tuesday, August 19, 2025!

BUSINESS & MARKETING TECHNOLOGY



SECOND YEAR PROGRAM INFORMATION



Daily Professional Dress Policy:

In addition to the MCCC general dress code outlined in the Student Handbook, our uniform policy necessitates wearing program shirts Monday through Friday with black/navy/khaki dress slacks. The IT Academy button-down program shirts paired with black or slacks/skirts and dress shoes are to be worn each Wednesday and on other occasions announced by the instructor.

Failure to adhere to the uniform policy will lead to a zero in your daily evaluation. Students who are dismissed from the IT Academy due to inappropriate attire may also receive a zero for activities conducted during the lab period.

SECOND YEAR STUDENTS will continue to wear their uniforms from their junior year. Students can purchase additional uniform items directly from [USA Custom Apparel](#), 229 Harding Street (near Medina AMC Bowling Lanes) Medina, Ohio 44256 / 330-722-0818 between July 15 – July 30, 2025. USA Custom Apparel will have samples on-site and payment is needed at the time of order.



An IT Academy button-down shirt is included in the Student Program Fees. Look for a mailing directly from CINTAS (440.238.5565) for the date and time of the summer fitting for this button-down shirt at the Medina County Career Center. If you feel you can wear the same size, let Mrs. Paden know.

2025-2026 SECOND YEAR STUDENT PROGRAM FEES				
PROGRAM	Academic Fee Full Day Students	Dues / Certifications / Class Materials	IT Academy Uniform Shirt	Total Fees Due
Business & Marketing Technology II	\$50.00	\$54.00	\$30.00	\$ 134.00
Program Fees are due. Payments can be made at Central Supply (330-725-8461) beginning July 1, 2025. We accept cash, credit card and checks. Payments are accepted throughout the school year with balance due by May 1, 2026.				

Please feel free to email Mrs. Dana Paden with any questions: dpaden@mcjvs.edu

We look forward to seeing you on the first day of school –
Tuesday, August 19, 2025