



Medina County Career Center
1101 West Liberty Street
Medina, Ohio 44256
Phone (330) 725-8461 or 1-866-896-6222
Fax (330) 723-6573

APPLICATION FOR
CERTIFIED HIGH SCHOOL POSITIONS
(PLEASE PRINT CLEARLY)

PERSONAL INFORMATION

Date: _____

Name: _____

Soc. Sec. No. _____

Address: _____
Number Street

Home Phone: _____

Work Phone: _____

Cell Phone: _____

City State Zip Code

Email: _____

Position for which you are applying _____

Do you hold a valid Ohio Certificate or License for this position? [] Yes [] No

Table with 3 columns: Type(s) of Ohio Certificate(s)/License(s) held, Date Issued, Subject (If applicable)

Have you ever had ANY certificate, license, or permit, or an application for same, revoked, suspended, limited, or denied? [] Yes [] No
(If yes to either of the above, please provide an explanation on a separate sheet.)

Have you ever received a continuing contract? [] Yes [] No
If yes, please give the District and date: _____

Pursuant to Ohio Revised Code Section 3319.39 and the employment practice of the Medina County Career Center Board of Education, any applicant who has applied for employment in any position will be subject to a criminal records check, which will be conducted by the Bureau of Criminal Identification and Investigation and which will also include information from the Federal Bureau of Investigation unless otherwise provided for by law. Note that if the information from the criminal records check reveals that the applicant has been convicted of one or more prohibited offenses, such convictions shall disqualify the applicant from employment with the Medina County Career Center unless otherwise provided for by law.

RECORD OF EDUCATION (List all attended. Use additional sheet if needed.)

School Name	Location (City, State)	Major/Course of Study	Graduated	List Diploma or Degree
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College/University			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College/University			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College/University			<input type="checkbox"/> Yes <input type="checkbox"/> No	

TEACHING EXPERIENCE

(List below all present and past employment, beginning with your most recent. Use additional sheet if needed.)

District/Address	Dates		Years	Grade/Subject	Principal/Supervisor
	From	To			
District/Address	Dates		Years	Grade/Subject	Principal/Supervisor
	From	To			
District/Address	Dates		Years	Grade/Subject	Principal/Supervisor
	From	To			

May we contact the employers listed above? _____ If not, indicate which one(s) you do not wish us to contact: _____.

OTHER WORK EXPERIENCE

(List below all present and past employment, beginning with your most recent. Use additional sheet if needed.)

Organization/Address	Dates		Position Title	Reason for Leaving
	From	To		
Organization/Address	Dates		Position Title	Reason for Leaving
	From	To		
Organization/Address	Dates		Position Title	Reason for Leaving
	From	To		

May we contact the employers listed? _____ If not, indicate which one(s) you do not wish us to contact: _____.

Other work experiences and accomplishments valuable to your career. (Explain below)

Community activities (Explain below)

Please list and describe the three most important characteristics of an effective educator. (Use additional sheet if needed.)

Often an educator finds themselves in the role of a leader. Explain two situations in which you led a group of young people and why the experience was a positive one for all involved. (Use additional sheet if needed.)

Please explain why you decided to enter the teaching profession. (Use additional sheet if needed.)

What qualifications will make you the successful candidate? (Use additional sheet if needed.)

PERSONAL REFERENCES

Please list below five persons who can speak of your professional competency and character.

Name/Address	Home Phone	Work Phone	Type of Acquaintance

To the Applicant:

Only the following information is desired at this time:

- A letter emphasizing qualifications and reasons for interest
- An up-to-date resume
- A copy of current applicable Ohio instructor license
- Credentials and transcripts
- Three letters of recommendation
- A completed application form

All application materials are to be submitted together.

The facts set forth previously in my application for employment are true and complete. I understand that, if employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to investigate my personal, educational, and employment records listed on this application.

I acknowledge being informed that as a precondition to employment for the position for which I am applying, I must, in accordance with Ohio law, provide a set of fingerprints and satisfactorily pass a criminal record check if I come under final consideration for employment.

Signature of Applicant

If any of your educational or employment records are under a name other than the name indicated on this application, please provide other names.