



## **Medina County Career Center Enrollment**

The Medina County Career Center (MCCC) will begin accepting applications Thursday, **January 25, 2018**, from **6:00 p.m. to 8:00 p.m.** during the **First Chance Application Night** at the MCCC campus. A second application event is scheduled for Wednesday, **January 31, 2018**, from **6:00 p.m. to 8:00 p.m.**, also at the MCCC campus. These events are the first opportunity students will have to apply for the 2018-2019 school year. The online application will be available through our website beginning February 1, 2018.

While the MCCC accepts applications on a rolling basis, students are encouraged to apply during the first round priority enrollment period of January 25 through February 2, 2018.

**Students are strongly encouraged to apply as early as possible as space is limited.**

### **Enrollment Process**

All applications are ranked by highest-to-lowest unweighted grade point average (GPA), then by attendance and processed in the following order:

- **Students who successfully completed two years of high school** and who are on-track to graduate within two years.
- **Students who successfully completed three years of high school** and who are on-track to graduate in one year.

**Students not meeting the above criteria** or who do not meet the program(s) of choice recommended placement preference/prerequisites, must work with their parents/guardians and the associate school counselors to enroll in the course(s) needed to meet these requirements. Once students have completed their course(s), an updated transcript must be submitted to the MCCC Enrollment Services office prior to the application being processed. Applications submitted that do not initially meet requirements will be processed once all required documentation has been received by the Enrollment Services office.

**Acceptance is contingent upon successful completion of the current school year.**

### **Recommended Program Preferences**

All students must meet the minimum credit, residency, and other requirements listed in the MCCC board policy. Additionally, preference will be given to students who meet or exceed the preferred prerequisites listed below:

- **Engineering Technologies & Design, Precision Machining Technology, Software Engineering & Web Development:** Preference will be given to students who have a "B"



or better in both Algebra 1 and Geometry or their equivalents. This information will be verified after initial application and when final transcripts are received. Final acceptance is based on final transcript grades.

- **Diversified Medical Technologies, Sports Medicine & Exercise Science, Optical Technology, Public Safety:** Preference will be given to students who have a “B” or better in Biology. This information will be verified after initial application and when final transcripts are received. Final acceptance is based on final transcript grades.
- **Cosmetology:** Students must commit to attending the MCCC full day for two years to be enrolled in Cosmetology due to the hours required to earn their licenses through the Ohio State Board of Cosmetology. Preference will be given to students who have a “B” or better in Biology. This information will be verified after initial application and when final transcripts are received. Final acceptance is based on final transcript grades.

### **Oversubscribed Programs**

Many MCCC programs are in high demand which results in more students applying for programs than can be accepted. These programs are then considered oversubscribed. When a program becomes oversubscribed, the following procedure will be enacted:

1. The program applicants are ranked by highest-to-lowest unweighted cumulative grade point average (GPA), then by attendance. The highest-ranking students who meet the qualifications will be informed that spaces are being reserved for them in the program.
2. Qualified remaining applicants may be offered another available program choice or placed on a waiting list of candidates for the oversubscribed program.
3. Should a vacancy occur within the oversubscribed program, the remaining applicants within the pool, and any newly submitted applicants, will be re-ranked and processed according to the application process.